



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SANKARA COLLEGE OF SCIENCE AND COMMERCE
Name of the head of the Institution		DR V RADHIKA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0422-4313503
Mobile no.		8220019533
Registered Email		iqac@sankara.ac.in
Alternate Email		principalarts@sankara.ac.in
Address		Sankara College of Science and Commerce Sankara Campus Saravanampatty
City/Town		Coimbatore
State/UT		Tamil Nadu
Pincode		641035

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Prof.S.Bernard Edward			
Phone no/Alternate Phone no.		04224313517			
Mobile no.		9443732928			
Registered Email		iqac@sankara.ac.in			
Alternate Email		viceprincipalarts@sankara.ac.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.sankara.ac.in/sansac/Userfiles/file/AOAR%20Final%202018-19%20Report.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.sankara.ac.in/sansac/Userfiles/file/STUDENT%20HANDBOOK%20ACADEMIC%20YEAR%2019_20-compressed_compressed.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.19	2014	05-May-2014	05-May-2019
6. Date of Establishment of IQAC			14-Jun-2014		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organized Two Day Skill Development Programme for School Teachers on Python	26-Apr-2020 2	81
Organized Four Day Administrative Training Programme	29-May-2020 4	14
Organized Two Day Workshop on Basics of research, research paper Writing, Academic Research Report and Tools for Research	09-Apr-2020 2	71
Organized National Level Webinar on Intellectual Property Rights	02-Jun-2020 1	68
Organized Two Day faculty Development programme on Outcome Based Education	26-May-2020 2	67
Organized Seven Day Faculty Development programme on Knowledge Transformation	20-Apr-2020 7	71
One Day workshop on Professional Ethics and Plagiarism and Strengthening Research for Quality Publications	31-Aug-2019 1	74
One Day Faculty Development programme on Angular JS in association with ICTACADEMY	23-Jul-2019 3	30
Faculty Development Programme on Research Projects and Funding	10-Aug-2019 1	54
One Day Rejuvenation and Relishing Programme	26-Jun-2019 1	81
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty: One Day National Seminar On Digital Cyber Security Forensics	ICSSR	Indian Council of Social Science Research	2019 1	75000

'Issues and Challenges'				
Faculty: National Conference On Education, Management And Social Sciences By Impress - ICSSR	ICSSR - IMPRESS	Indian Council of Social Science Research	2019 1	50000
Faculty: Basic Training Programme On Human Rights	NHRC AWARENESS	NATIONAL HUMAN RIGHTS COMMISSION	2019 1	67500
Institution: Entrepreneurship Awareness Camp	AWARENESS CAMP	Entrepreneurship Development Institute of India and DST	2019 3	20000
Faculty: Legal Awareness Programme On Women And Right To Property And Prevention Of Sexual Harassment At Work Place Act, 2013	NCW	NATIONAL COUNCIL FOR WOMEN	2020 1	90000
Institution: National Service Scheme Camp	Social Awareness NSS Camp	Bharathiar University	2020 14	77000
Faculty: Women And The Environment /Women Role In Environmental Sustainability	NCW	National Commission for Women	2019 2	160000
Faculty: Impact of Health And Environment Among Women	ICSSR	Indian Council of Social Science Research	2019 1	60000
Institution: Financial Literacy Programme	ICT ACADEMY SKILL DEVELOPMENT	ICT Academy	2019 25	20000
Institution: Entrepreneurship Awareness Camp	EDCELL AWARENESS CAMP	Entrepreneurship Development Institute of India and DST	2019 3	40000

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
Academic and Administrative Audit has been conducted
Participated in National Institutional Ranking Framework
Organized Faculty Development Programme on OBE
Organized Faculty Development Programme on Angular JS
Organized Workshop on Intellectual Property Rights
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparation of Academic Calendar and circulated to all the faculty and students	The College adhered to the academic calendar of the year for the conduct of all the academic events as per schedule.
To Ensure Effective usage of ICT by faculty and students	Implemented, faculty and students are effectively using the ICT facilities provided by the college. (MyKlassroom.com, Swayamprabha, NDL etc.,)
To start a new research programs, Ph.D in Computer Science	Approved by Bharathiar University and students were admitted.

To organize Seminars, Webinars and workshops	IQAC is providing continuous support in organizing Seminars, Guest Lectures, Conferences, Symposiums and other academic and extension activities.
To conduct a full-fledged Academic and Administrative Auditing	ISO Academic and Administrative Internal and External audit was conducted for all the departments
To work for the National Institutional Ranking Framework (NIRF)	National Institutional Ranking Framework (NIRF) was successfully uploaded in the NIRF portal.
To upload ALL INDIA SURVEY OF HIGHER EDUCATION Portal (AISHE)	Datas successfully uploaded in ALL INDIA SURVEY OF HIGHER EDUCATION Portal.
Digital Payments	Introduced Digital Payment Software for Students and Created an online Admission Portal
To ensure effective usage of NDLI	NDLI club has been started and students and teachers are using NDL
To inculcate human values and professional ethics in the students.	Included in the curriculum through Value Education Course as mandatory course. The clubs also conduct various activities and competitions to inculcate human values and professional ethics in association with Women Empowerment Cell
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management	20-Apr-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

20-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Management Information System (MIS) Data is the main source of our educational institution. Right from the

student turnover rate to the financial records, every piece of data that is ever associated with the college paves way for its development. The bigger the institution, the greater the volume of data, which makes it challenging to manage on paper or even with excel files.

Modules: Student Support System (SSS) Faculty Management System (FMS) Examination Seating Arrangement System (ESAS) Document Maintenance System (DMS) Student Support System: Students are at the heart of an educational institution. MIS stores crucial student data such as personal data and academic related data. An MIS reduces the workload on teachers by providing quick access to data on any student.

Faculty Management System: This module supports the maintenance of faculty details and easy access on personal and academic details of all faculty members.

Examination Seating Arrangement System (ESAS) This module is specially designed for university examination purposes. This is an automated system to provide seating and exam room positions for end semester examinations.

Document Maintenance System (DSS) This module maintains all documents related to official communications. This module helps the management to view or access a document orderly and easily It is a system designed to systematically organize information related to the management of educational development.

MIS is responsible for the promotion and use of information for policy planning and implementation, decision making, and the monitoring and evaluation of an education system. MIS also substantially aids efforts made to assess the performance of an education system. It also closely monitors the equitable distribution of resources, and plays an active role in providing information to top management about the deployment of teachers, student performance assessment, internal efficiency of the education system, resource allocation, and the distribution of didactic materials to institution. On MIS various academic and administration level works are performed. In academics, Attendance monitoring, Continuous assessments of students, e resources for students,

time table, extra and cocurricular activities, library, examinations etc are performed. At administration side, faculty and students' profile, Institution fees, scholarship record, fee receipt, admission etc. SMS and email notification also sent by MIS to all stake holder about the institution. In students support, MIS also have a module of mentoring on which mentee observations are recorded throughout the year. Some of the operational modules are IMPRESS ERP, Library Management System, Fee Module, Admission Module etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution has well-structured processes for the effective implementation and delivery of the curriculum. It is designed in such a way to make the students socially committed, employable, innovative and research oriented. The institution is affiliated to Bharathiar University and thus the curricular aspects of the college are governed by the university statutes and regulations. The Institution has implemented OBE (Outcome Based Education) effectively. The details of various programmes, courses, POs, PEOs, PSOs, COs, syllabus, weightage of internal and external examinations and E-resources prepared by the faculty are made available in the College Website. The institution prepares the academic calendar based on the guidelines regulated by the Bharathiar University. At the beginning of the semester, each faculty prepares lesson plan, these are detailed outline of syllabus completion, teaching methodology to be adopted, inclusive of innovation in teaching methodologies, assignments, ICT enabled learning, field trips, guest lectures etc. and faculty members upload their subject wise lesson plans and study materials in the Learning Management System (LMS) like MyKlassroom-24/7 virtual classroom, where students can download and interact in digital forum. Institution conducts FDP programmes to update and ensure effective curriculum deliverance of the faculty. Faculty members of each subject resolve the delivery mode by conducting ice breaking session to the students. The effective implementation of curriculum is ensured by supplementing classroom teaching with expert lectures, seminars, industry visits, industrial internships, hands-on-sessions, tutorials, case studies, e-learning, NPTEL lectures, technical quiz, assignments, internal-tests, Google Class Rooms, MyKlassroom etc. A transition programme is conducted after post-admission by the respective departments to get better insight in terms of knowledge and skills of the students. On the basis of performance of the students, the slow learners and advanced learners are identified, academic counseling is ensured and the knowledge gaps are fulfilled. The institution ensures an effective delivery of curriculum to the physically impaired students by providing them inclusive teaching strategies. These special students are trained by special trainers and they provide the students with various teaching aids like PPT presentation, video lectures etc. Immediate feedback is procured through class log book which includes date, time, hour, staff handled, portions covered, teaching methodology followed, total absentees and signature of the

faculty members is obtained for each hour. The implementation of academic calendar and proper delivery of the curriculum is monitored by the HoD once in 15 days which fortifies the delivery of the lesson plan as per planned. The lesson plan is approved by the HoD and then by the Principal. Deviation found in the lesson plan is communicated to the concerned faculty members immediately. The curriculum delivery is monitored scrupulously by the HoD and the Principal through surprise visit to the classes and feedback is put forth. The Principal and Internal Audit team monitors the mode of curriculum delivery and completion of syllabus. Class Committee meeting is conducted to ensure teaching-learning process, internal assessments, co-curricular activities, student support services, mentoring, etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Advanced Excel	Nil	03/09/2019	30	Employability	Technical Skill Development
Tally with GST - B.Com	Nil	25/09/2019	60	Employability	Technical Skill Development
Tally with GST - B.Com CA	Nil	07/09/2019	60	Employability	Technical Skill Development
Advanced Excel - BBA CA	Nil	25/09/2019	30	Employability	Technical Skill Development
Tally with GST - B.Com PA	Nil	05/09/2019	60	Employability	Technical Skill Development
Operating System Installation Trouble Shooting	Nil	30/08/2019	30	Employability	Technical Skill Development
PHP PROGRAMMING	Nil	06/06/2019	30	Employability	Technical Skill Development
PYTHON PROGRAMMING	Nil	10/06/2019	30	Employability	Technical Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	Computer Science	27/09/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BCom	Commerce	10/06/2019
BCom	Commerce CA	10/06/2019
BCom	Professional Accounting	10/06/2019
BCA	Computer Applications	10/06/2019
BSc	Computer Science	10/06/2019
BSc	Information Technology	10/06/2019
BSc	Catering Science and Hotel Management	10/06/2019
BA	English Literature	10/06/2019
BBA	Computer Applications	10/06/2019
MCA	Computer Applications	10/06/2019
MBA	Business Administration	10/06/2019
MCom	Commerce	10/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	476	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communication in English	15/07/2019	107
Basics of Accounting	01/08/2019	29
PHP with My SQL	01/08/2019	32
Mobile Marketing	03/01/2020	54
Personality Development	03/01/2020	54
SOFTWARE TESTING USING TOOLS	19/08/2019	16
Add on course on spoken French	30/12/2019	30
Computer Hardware and Networking	20/06/2019	20
PHYTHON Programming	18/06/2019	26
Bartending	01/07/2019	28
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCA	Computer Applications	16
MBA	Business Administration	54
MCom	Commerce	15
BCom	Professional Accounting	50

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institution follows a standard Feedback System. As a quality mandate every year the institution collect feedback from Students, faculty members, Parents, Alumni etc, the institution collects the feedback on curriculum aspects and courses from different stakeholders. Institution established IQAC in order to ensure and analyze the academic excellence at student and faculty levels. Feedback on curriculum is collected for all courses during the mid and end of each semester and yearly feedback is also collected. A well-designed and standardized questionnaire covering various aspects of college education like infrastructure and facilities provided by the college etc. Periodical staff meetings and staff council serve as the forum for obtaining the feedback from the faculty members Faculty feedback from the students for the respective course is taken once in a year on various teaching and learning aspects and it is analyzed by the Principal and corrective measures were taken and informed to the respective faculties for further improvements. The institution has its own unique mechanism and in perfect tandem with the IQAC, comes out with its analysis of the feedback collected and presents it in a succinct manner to the Principal. The Principal immediately comes up with the changes that are supposed to be brought about. The cycle of taking feedback from students is repeated each semester. There is also an excellent feedback mechanism which is used by the Principal to elicit response from students and he passes on the information to the HoDs who share the inputs with their teams. Recommendations made from the feedback comprise, recommendations to BoS regarding curriculum development will be informed to the university by the concerned department HoD's and to the Senate representative of the college. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their satisfaction. The obtained feedback is analysed and the action taken report is prepared and submitted to the Management and corrective actions are implemented subsequently. The student representative discussions will be conducted for further enhancement of academic performances. The Principal conducts regular discussions with HoDs for smooth academic enrichment. The students can submit their suggestions and grievances through the complaint box placed by the Grievance Redressal Committee. The certificate courses and value added courses are designed at college level. So, every year syllabus of certificate courses and value courses are updated and enriched by fully incorporating the findings from the stake holder's feedback. A progressive growth in the demand for our programmes is ensured through the practice of offering new and trending certificate courses and value added courses along with regular degree programmes. The feedback from alumni and employers helped in formulating the project and internship plans in such a way that projects and internships acting as a finishing edge for students to get placement after their course completion. Parent teacher meetings are arranged occasionally.

There is constant interaction with parents, it is a seamless and transparent communication model auguring well to enhance a positive connect with the parents.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Electronics and Communication Systems	50	Nil	Nil
BSc	Catering Science and Hotel Management	50	44	28
BCA	Computer Applications	60	40	20
BSc	Information Technology	60	48	32
BSc	Computer Science	60	60	33
BA	English Literature	50	12	Nil
BBA	Computer Applications	60	44	29
BCom	Professional Accounting	60	85	50
BCom	Computer Applications	110	156	89
BCom	Commerce	110	169	108

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1127	283	75	13	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used

	Resources)				
75	75	17	21	2	8
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our college has a great vision in advocating mentor-mentee system. In order to develop the skills and talents of students, to boost their weakening areas both in academics and non -academics, the college effectively practices the system of mentoring. It also provides the students the freedom to express any personal or educational issues to the mentors which is maintained as confidential information by the mentors. The institution follows a well-structured and an excellent way of mentoring the students. In the beginning of each session, after the admission process is over, each department is required to assign a teacher mentor to each student of first year. The mentor in the first phase will try to identify the strength and weaknesses of the students under them and that will help them in guiding their wards in proper direction. The next step in the mentoring program is to get to know the student very well. This helps the mentor to observe and analyze the problems faced by each student along with student's positive talented areas. Continuous mentoring sessions makes the student to open up herself/himself before the mentor and they can move further in their positive interaction. The mentor motivates the students to perform effectively in studies and other extracurricular activities. During the first year, the mentor will understand and get inputs from their mentees and analyze the same. Along with matters related to academics, chief interests of mentees are also considered by the mentor. Life goals can also be shared in mentoring sessions and proper guidelines are given by mentors in order to motivate students. Mentoring enables students to share their hopes as well as anxieties with their respective mentors. Students who experience difficulties during the learning procedure are given special guidance through mentoring. The questionnaire contains parameters on their confidence, motivation, key skills, future prospects and their views about mentoring system at the start of their course in the institution. Later through subsequent meetings with mentees based on the performances, the mentors will counsel the students for the better performance. The improvement of the mentees is assessed based on their performances and participation in academic activities in the college. At the time of exit, once again the mentors will assess the mentees through a questionnaire which evaluates their confidence, motivation, key skills and future prospects after the process of mentoring them for the past three years. Thus, the institution ensures the continuous process of mentoring the students and thereby the students benefitted. The College has a Career Counseling and Placement Cell which provides guidance on career prospects by organizing by expert talks, workshops and training programmes. It also conducts campus recruitment drives and also provides students with effective training programmes to get recruitment. Entrepreneurship and Skill Development Cell of the college organizes various workshops and programmes on skill development. The cell also provides information about different institutions offering job oriented courses.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1410	75	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
75	75	Nil	16	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mr.M.Lingaraj	Assistant Professor	Best Administrator Award, Dr APJ Abdul Kalam Educational

			Trust
2019	Dr.A.Senthilkumar	Associate Professor	Best Faculty Award, Puducherry Academic and Research Association
2019	Dr.P.M.Anbushiva	Associate Professor	Best Faculty Award, Dr APJ Abdul Kalam Educational Trust
2019	Mr.S.Omprakash	Assistant Professor	Best Faculty Award, Puducherry Academic and Research Association
2019	Mr.S.Sivaramakrishnan	Assistant Professor	Best Researcher Award, ESN Research Groups Chennai
2019	Dr.S.Atchaya	Associate Professor	SingaPen Award byTamilIlakkiya Sangam on the eve of International Womens Day
2019	Dr.S.Atchaya	Associate Professor	Perasiriyar kalaimani Award fromNamakkal kaviarasar Tamilsangam
2019	Mr.M.Muniasamy	Assistant Professor	Honorary Doctorate Award Doctor of Martial Arts from Global Peace University
2019	Mr.M.Muniasamy	Assistant Professor	SILAMBA Chemmal Award from United Silambam Sports federation
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	2AA	VI	26/09/2020	15/10/2020
BCom	2AC	VI	29/09/2020	15/10/2020
BCom	2AK	VI	29/09/2020	15/10/2020
BBA	25G	VI	26/09/2020	15/10/2020
BSc	22K	VI	25/09/2020	15/10/2020

BCA	22J	VI	23/09/2020	15/10/2020
BSc	26J	VI	24/09/2020	15/10/2020
BSc	22P	VI	26/09/2020	15/10/2020
BA	21F	VI	26/09/2020	15/10/2020
MCA	38M	VI	18/09/2020	15/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has adopted an OBE system as the faculty prepares the question paper for the internal examination in the prescribed pattern based on knowledge level using Bloom's taxonomy. The Bharathiar University into which the institution is affiliated has drawn a clear structural pattern for CIE for both UG and PG students. By adhering to the pattern of university, the institution conducts two internal and one model examination. Assignments on various topics will be given to the students to evaluate their understanding of the curriculum. The university provides 25 marks for formative evaluation and 75 marks for summative evaluation. The formative method includes marks for internal examinations (20marks) and Assignments (5marks). University has a continuous internal assessment system in which each paper of 100 marks has a component of 25 marks of internal assessment and rest 75 marks are allotted for the final examination of that paper. These 25 marks of internal assessment are designed and bifurcated in such a way that a continuous evaluation of students takes place throughout the semester. To ensure the transparency by CIA marks has been uploaded in LMS software MyKlassroom. The college has formed a Question paper and answer script scrutiny committee for smooth conduct of examination and evaluation. For lab courses, the marks scored by the student for each programme is indicated in the record. The independent learning, practical approach to the real-time applications is tested by viva voce for laboratory courses.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of academic year, the college prepares an academic calendar in tandem with the university academic calendar and outlines the various activities of the institution. The academic calendar takes into consideration all the departmental and college activities and prepares a comprehensive road map for effective implementation of the university curriculum and co-curricular activities. A detailed outline is given in the academic calendar regarding seminars, expert talks, lectures, symposiums and schedule of examination to be conducted. The schedule of examination is followed as per university norms and same will be communicated to the students, faculty members, parents and other stakeholders through the college online web portal- MyKlassroom website and through college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.sankara.ac.in/sansac/Userfiles/file/PROGRAMME%20OUTCOMES%20MANUAL%202019_2020_compressed.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage
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			final year examination	examination	
25J	BBA	Computer Applications	14	14	100
2AA	BCom	Commerce	108	108	100
2AC	BCom	Computer Applications	86	86	100
2AK	BCom	Professional Accounting	50	50	100
22J	BSc	Computer Science	32	32	100
22P	BCA	Computer Applications	24	24	100
21F	BSc	Catering Science and Hotel Management	16	15	94
35F	BSc	Information Technology	31	31	100
38M	MCA	Computer Applications	16	16	100
26B	MBA	Business Administration	54	54	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.sankara.ac.in/sansac/College.aspx?id1=37>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	1	NATIONAL COUNCIL FOR WOMEN	0.9	0.9
Any Other (Specify)	3	Entrepreneurs hip Development Institute of India DST	0.2	0.2
Any Other (Specify)	1	NATIONAL HUMAN RIGHTS COMMISSION	0.67	0.67
Any Other (Specify)	1	ICSSR	0.5	0.5

Any Other (Specify)	1	ICSSR	0.75	0.75
Any Other (Specify)	3	Entrepreneurship Development Institute of India DST	0.4	0.4
Any Other (Specify)	25	ICT Academy	0.2	0.2
Any Other (Specify)	1	ICSSR	0.6	0.6
Any Other (Specify)	2	National Commission for Women	1.6	1.6
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Industry Institute Forum	B.Sc IT	25/07/2019
Entrepreneurship Awareness Camp	ED Cell	11/12/2019
Industry Institute Forum	B.Com CA	05/02/2019
Industry Institute Forum	B.Com	25/07/2019
Industry Institute Forum	BCA/B.Sc CS/MCA	27/09/2019
Industry Institute Forum	B.Sc CSHM	05/09/2019
Industry Institute Forum	BBA CA	13/08/2019
One Day National Conference on EDUCATION, MANAGEMENT and SOCIAL SCIENCES	MBA	22/08/2019
One Day National Seminar on Digital Cyber Security Forensics Issues and Challenges	Information Technology	02/12/2019
One Day Panel Discussion on Union Budget 2020	BBA CA	12/02/2020
One Day National Seminar on Cultural Exchanges in New Literatures in English	B.A English	20/02/2020
One Day Workshop on Professional Ethics and Plagiarism and Strengthening research for Quality Publications	Research Cell	31/08/2019
Entrepreneurship Awareness Camp	ED Cell	04/09/2019

One Day Digital Workshop on Basics of Research, Academic Research Report Writing and Tools for Research	Research Cell	09/04/2020
One Day International Conference on Multidisciplinary Innovative Strategies in Commerce and Management	B.Com / B.Com PA / B.Com CA	19/02/2020
Two Day International Virtual Conference on World of Machine Learning and Artificial Intelligence in Digital Era	B.Sc CS / BCA / IT / MCA	29/05/2020
Innovation Day Club Events	Innovation Cell	15/10/2019
24 Hours Intelligent Learning Hackathon	CA / BCA	23/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
EGG Art of Famous Leaders	Monisha R	India Book of Records	16/02/2020	Student
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Pre Incubation Center	SANKARA Careting - Chef Factory	Institution	Nil	Nil	12/08/2019
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
01	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	10	0.5
International	Commerce	2	0.7
International	Commerce CA	3	1.3

International	Commerce PA	2	0.9
International	BBA CA	3	3.8
National	B.Sc In formation Technology	2	4.1
National	MCA	2	1.8
International	MBA	1	5.1
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
B.Sc Computer Science	1
MCA	1
Tamil	11
BBA CA	1
MBA	2
Mathematics	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	Nil	Nil	Nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	3	27	28
Presented papers	1	19	13	17
Resource persons	1	2	4	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Constitution Day -Oath	NSS Sankara College	2	100
Special Camp	NSS Sankara College	2	100
Road Safety Awareness Program	YRC Sankara College of Science and Commerce	2	50
Inauguration of YRC Club and First Aid Camp	YRC Sankara College of Science and Commerce	2	100
Blood Donation Camp	YRC Sankara College of Science and Commerce and Shanthi Social Service.	2	64
Tree Plantation	YRC Sankara College of Science and Commerce.	2	25
Plastic Free Maruthamalai	Eco Club and NSS	2	50
Drug Abuse and Anti Ragging Awareness Programme	NSS Sankara College and Saravanampatty Police Station	2	100
World Day Against Child Labor	NSS Sankara College and District Collector office, Coimbatore	2	100
World Environmental Day	NSS Sankara College and Fun Republic Mall	2	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Best NSS Officer and Community Service	Appreciation	Lions Club of Coimbatore Elite	50
Swachhata Pakhwata	Meritorious Work	Southern Railway, Salem division	100
National Integration Camp	Contigent Leader of Tamilnadu NSS- Appreciation	Regional Directorate NSS, Tri vendrum, Kerala	6

7 Days NSS Residential Camp	Appreciation	Kunnathur VillagePanchayat	200
7 Days NSS Residential Camp - Rathinam Collge Resource Person	Appreciation	Rathinam Collge of Arts and Science	100
Blood Donation Camp	Appreciation	Santhi Social Service- Coimbatore	50
Youth Red Cross Activity	Active Participation in Youth Red Cross(Program Officer)	Indian Red Cross Society-Coimbatore district	4
Youth Red Cross Activity	Active Participation in Youth Red Cross(Student Volunteer)	Indian Red Cross Society-Coimbatore district	4
Awareness Program - International Womens Day	Recognition	The Head Master, Govt. Primary School, Saravanampatty, Coimbatore	250
Awareness Program -International Yoga Day	Recognition	The Head Master, Govt. Hr. Sec. School, Asokapuram, Coimbatore	300
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Orientation Program	NDLI Club - Sankara College Of Science And Commerce	Orientation Program Regarding With Competitive Examination For Civil Service Aspirants Of Sankara Academy Of Excellence	2	19
Awareness Rally	Coimbatore Corporation	Plastic Eradication Rally	2	200
Awareness Meeting	District Collector Office	Jal Shakthi Abiyan Awareness Meeting	2	2
Awareness Program	Tamil Nadu Oorkaval Padai	Drug Abuse And Illicit Traffic Rally	2	100

Awareness Program	Bharathiar University And Sankara Collge Of Science And Commerce And Manavalakalai Mandram,	Yoga Day Awareness Programme	2	100
Awareness Program	Kovai Kulangal Pathukappu Amaipu	Awareness Programme On Water Resource Management	2	105
Cleaning Camp	Ver Organization Aalayam Foundation	Coimbatore Maruthamalai Plastic Free Campaign.	2	20
Industry Visit	TNAU Coimbatore - Codissia	Agri Index 2019 Visit	2	110
Training Programme	Sulur Organic Farm	Organic Farming Training	2	15
Inauguration	Tamil Nadu Forest College Coimbatore	Eco Club Inauguration 2019	2	200
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Insustrial Exposure Training	Saravanan.K	The Den, ITPL Main Road, Whitefield, Bengaluru 560 066	120
Industrial Exposure Training	Muniraj.G	Novotel Chennai Chamiers Road, No.11, Chamiers Road, Nandanam, Chennai, Tamil Nadu, India, Pin -600035	120
Insustrial Exposure Training	Suresh.A	LE MERIDIEN, 762, Avinashi Road, Coimbatore 641062, India	120
Colloborative Internship Certification	Keerthana S	Bharath Sanchar Nigham Limited	45
Colloborative Internship Certification	Anushya B	Bharath Sanchar Nigham Limited	45
Colloborative Internship	Sathish Kumar S	Bharath Sanchar Nigham Limited	45

Certification			
INSTITUTIONAL TRAINING	Dileepkumar.R	Elitee Industries Private Limited	30
INSTITUTIONAL TRAINING	Mohanapriya.D	A-1 Chips	25
INSTITUTIONAL TRAINING	Padmapriya.C	Sri Bakgiam Garments	30
Industrial Exposure Training	Abilash K	Business Practices at Code bind Technologies, Chennai.	15
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial Exposure Training	Training	NOVOTEL Resorts	15/05/2019	15/09/2019	CSHM Students
Industrial Exposure Training	Training	Le-Meridian	02/05/2019	02/09/2019	CSHM Students
Industrial Exposure Training	Training	Nirwana Hometel	14/05/2019	14/09/2019	CSHM Students
Industrial Exposure Training	Training	Sheraton Grand	20/05/2019	04/08/2019	CSHM Students
Industrial Exposure Training	Training	Four Points By Sheraton	05/08/2019	20/09/2019	CSHM Students
IET Training	Internship	KMCH, Coimbatore	06/05/2019	25/05/2019	BBA CA Students
IET Training	Internship	Sreedhar Modern Rice Mill	06/05/2019	25/05/2019	BBA CA Students
IET Training	Internship	Promech Industries Pvt Limited	06/05/2019	25/05/2019	BBA CA Students
IET Training	Internship	SIMTA Clear Coats Pvt Limited	06/05/2019	25/05/2019	BBA CA Students
IET Training	Internship	Code Bind Technologies	06/05/2019	25/05/2019	BBA CA Students
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nanban Infotech Corporation Ltd.	11/11/2019	VAP	38
CADD Technologies School of Design Private Limited	05/08/2019	Tally ERP with GST	90
CADD Technologies School of Design Private Limited	05/08/2019	Advanced Excel	45
Kalvi Higher Education and Research Institute	08/07/2019	Advanced Excel	46
Kalvi Higher Education and Research Institute	08/07/2019	Tally with GST Add	50

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100	108.82

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Impress ERP	Fully	7	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	22027	382063	235	26855	22262
Reference Books	615	240450	13	11578	628	252028
e-Books	29160	Nill	3708	Nill	32868	Nill
Journals	41	106457	Nill	Nill	41	106457
e-Journals	6101	31800	56	Nill	6157	31800
Digital Database	2	19290	1	19290	3	38580
CD & Video	453	Nill	3200	Nill	3653	Nill
Library Automation	1	88500	Nill	Nill	1	88500
Weeding (hard & soft)	732	35230	7	2679	739	37909
Others(s pecify)	Nill	Nill	939	Nill	939	Nill
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
MR.S.NITHYANANDH	E-LEARNING	myKlassroom.com	21/12/2019
MR.GUNASEKARAN.K	STATISTICS FOR BUSINESS	myKlassroom.com	07/01/2020
DR S ATCHAYA	TAMIL PART II	myKlassroom.com	11/01/2020
MS T USHARANI	EXECUTIVE BUSINESS COMMUNICATION	myKlassroom.com	08/01/2020
MS DEEPA PS	MANAGEMENT ACCOUNTING	myKlassroom.com	11/12/2019
MS SHEEBA J	BANKING THEORY	myKlassroom.com	20/12/2019
MS B DEVI PRIYA	COMPANY LAW	myKlassroom.com	02/01/2020
MS J MANIMEGALAI	ADVANCED ACCOUNTING	myKlassroom.com	07/01/2020
MS E RABNA	ROOM DIVISION MANAGEMENT	myKlassroom.com	02/01/2020
DR KS MOHANA VIGNESH	BUSINESS FINANCE	myKlassroom.com	07/01/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	275	4	3	0	0	0	40	80	0
Added	50	1	0	0	0	5	20	10	30
Total	325	5	3	0	0	5	60	90	30

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

120 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
myKlassroom.com	https://www.sankara.ac.in/sansac/Facilities.aspx?id=56
Lecture Recapturing System	https://www.sankara.ac.in/sansac/Facilities.aspx?id=56

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
120	136.33	200	214.63

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute adopts standard established systems and procedures for maintaining the physical, academic and support facilities, which are mentioned in the "Quality Assurance and Standard Operating Procedure Manual" of the institution. 1. Control of documents- Quality manual specifying system procedures are prepared consultation with head of the department and approved and controlled by the Principal/MR. Department documents are prepared and controlled by Principal and approved by Secretary. 2. Documented Information- Document changes are carried out based on the request from user department. Whenever modified new controlled documents are issued, it is ensured that obsolete documents are removed from their location and replaced by the latest documents. If documents are stored in electronic media then controlled through password and access/modification rights. 3. Academic measurement and Management reviews - Management review is conducted at least once in six months in order to review the effective functioning of department/ processes, effectiveness of the system and relevant of quality policy and objectives. The meeting is attended by all the Heads of the Departments/nominee and chaired by the Principal. 4. Faculty Recruitment- Necessary requirements are identified by the Principal. Based on HoD concurrence recruitment is carried out. Senior level

recruitment is based on clearance from top Management. Selection of the faculty members is based on, interview and verification of documents. 5. Computer Lab - The maintenance of the laboratory is managed by the Laboratory Assistant under the super vision of the HoD. They are required to maintain an inventory of the equipment and carry out Annual Stock checking and withdrawal or Scrap. The institution has well equipped computer lab with 100 computers with internet connectivity. The entire lab is connected with power backup. The campus is under CCTV surveillance as a security and monitoring mechanism. 6. Library- The library related activities such as storage methods, issue of books, purchase of books and regulation of library activities are followed as per laid procedure.

The library facility come under the preview of the library committee constituted as per the government rules in that behalf. 7. Infrastructural Facilities- The institution has adequate infrastructure facility to facilitate effective teaching and learning. The institution ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep the facilities in consultation with the governing council and the Management. The Management has a fully-fledged team to maintain the infrastructure facilities and equipment. The Management has appointed a team of technicians like electricians, plumbers, carpenters, welders and gardeners etc,. 8. Sports - Each academic year seeks fresh enrolment of students for indoor/outdoor tournaments by the Physical Director of the college. The final list of teams is intimated to the University, coaching plans are drawn up at the campus. The college playground and sports facility including the gymnasium hall is supervised by the physical director. The college has a vast playground in the college campus and the college periodically allows other parties for utilizing it. The permission for the same is to be secured from management and the principal whenever required.

https://www.sankara.ac.in/sansac/Userfiles/file/Policies%20And%20Procedures%2019-20_compressed.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State/Central Government Scholarships	179	2967550
Financial Support from Other Sources			
a) National	Trust Scholarship and Concessions	385	6607335
b) International	Sponsorship	1	40000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Course	18/06/2019	29	College / EIDOS Pvt Limited
Remedial Class	26/08/2019	70	College
Colloquium on "KSA (Knowledge, Skills and	08/07/2019	51	College

Abilities) Required In Today's Era			
Colloquium on Job opportunities in Government and Private Sector	24/08/2019	54	College
Five Day Intellectual Rejuvenation Programme - Soft Skills, Language and Communication Skills	03/08/2019	16	Eidos Pvt Limited
ADX - 201 - Administrator SALESFORCE Programme	30/09/2019	50	ICT Academy
Students Skill Development Programme	12/09/2019	55	Infosys, Bengaluru
Employability Skill Training in Financial Literacy	02/07/2019	50	ICT Academy
WheeBox Skill National Employability Skill Development Test	25/09/2019	82	Training and Placement Cell and WheeBox
Big Data and Cloud Computing	10/03/2020	50	Robosol in association with Akkaar IIT Bombay
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Orientation programme on Professional Courses	Nil	250	Nil	Nil
2019	Professional Talk on CMA	Nil	107	Nil	Nil
2019	Financial Planning Using Microsoft Excel	Nil	86	Nil	Nil

2019	Professional Career	Nil	245	Nil	Nil
2020	Campus to Corporate Career Craft Programme	Nil	66	Nil	33
2020	Awareness Program on job availability in government sectors TNPSC	30	Nil	Nil	Nil
2020	How to apply for Central Government Exams UPSC, SSC	40	Nil	Nil	Nil
2020	Various Competitive Exams In Government Sectors	140	Nil	Nil	Nil
2020	Career Counselling - Recent Trends in Hospitality Industry	Nil	53	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Focus Edumatics, Future Generali, HCL Technologies, Hindhuja	421	227	Infosys, CSS Corp, CTS, TCS, WIPRO, Bluez Infomatics, HDB Finserv, IPCS	836	88

Global Solution, iGenius, KGiSL, E-litmus, 24/7, Vodafone, Jaro, Mastersoft ERP, Super Concept HR, Neeyamo, Dr Kamacchi memorial Hosipital, Reliance Securities, HDFC Bank, BRJ ARTHO			Automation, IBM India Pvt Ltd, HFFC, DMART, TTK, VR Carrerz, Mygate, CareerNet, HDB, Merask Logistics, IPCS Automation, Vee Technologies, Job Fair,.		
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	B.Com	B.Com	Bharathiar University School of Distance Education	M.Com
2019	2	B.Com	B.Com	Sankara College of Science and Commerce	MBA
2019	2	B.Com	B.Com	Sankara College of Science and Commerce	M.Com
2019	2	B.Com PA	B.Com PA	Sankara College of Science and Commerce	MBA
2019	2	B.Com CA	B.Com CA	Sankara College of Science and Commerce	M.Com

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil

SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers Talent Show	Institutional	79
Handloom fashion Show	Institutional	14
Independence day celebration	Institutional	30
Third Nationwide competition on Legal Rights of Women	National	187
Pongal culturals	Institutional	71
NAYA (A South Indian Management and Cultural Fest)	National	3200
Annual day culturals	Institutional	89
International womens Day competitions	National	83
Wealth out of Waste	Institutional	26
Mehandhi Competition	Institutional	42
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Variety Entertainm ent - II Place	National	Nil	1	192AA1123	G. Balam urugan
2019	Inter Collegiate Dance Comp etition	National	Nil	1	172AK0186	Sruthi R
2019	Inter Collegiate Dance Comp	National	Nil	1	172AK6002	Anish D

	etition					
2019	Inter Collegiate Dance Competition	National	Nil	1	1721F0357	Nivetha S
2019	Inter Collegiate Dance Competition	National	Nil	1	1822K0746	Anson A
2019	Inter Collegiate Dance Competition	National	Nil	1	1825G0075	Rithick P
2019	National Level Cultural Event - Handloom Show III Place	National	Nil	1	1721F0354	Kirthiga RM

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution believes in considering the contribution and representation of the students on academic and administrative bodies of the institution for the developmental process. The Student Council plays a crucial role in involvement in the activities of the Department, in organizing various co-curricular and Extra Curricular events, increases their ability to organize, to work with teams and lead thereby enriching their holistic development. The students are inducted into the Committees like teaching learning process, Industry Institute forum, Anti-ragging committee, hostel administrative committee, IQAC, Grievance Cell, Cultural committee, Innovation Cell, Department Associations, Fine Arts, Cultural and Sports Clubs, Women Empowerment Cell, the Rotract Club, Yuva, YI etc.as a representation of Students' community. The students are not only active as members in various committees but also involve in all clubs functioning in the College both co-curricular and extra-curricular. They also organize many programmes through their respective Department Associations which enrich them with the recent developments in their specific domains. Student Council also promotes various activities like participation in inter college competition, Sports tournament, Debate competition and Inter university cultural and sport competitions. Various activities conducted under Student Council include tree plantation, environmental friendly activities, cultural activities, celebration of festivals, organization of seminars, literary activities etc. The Students' Council consists of student representatives who serve in the capacity of Chairman, Vice Chairman, Secretary, Joint Secretary and Members. The union representatives are duly elected on the basis of their academic performance. The office bearers and the members of the Students' Council actively engage themselves in organizing the year-round activities, programmes and functions in the college. The student council members generate commitment, involvement and oneness of spirit among the student community, acquiring inter-personal, planning and organizational skills, assuming responsibilities and infusing the trait of accountability in their personality. Each and every committee in the institution has a student representative in it and whenever any activities conducted in the college, the committees involve the student representative for implementing the decision taken by the

committees. The committees also consider the ideas and recommendations represented by the student representative. Programme anchoring and scheduling for various events, sports activities, traffic control, cyber security awareness and many such activities are coordinated through the student council representatives. Key responsibilities such as fund gathering for social causes such as drought affected farmers, Flood relief fund and medical aid when necessary. The student grievances committee consists of Chairman, Convener and one faculty member from each department. Each department has to elect one student representative from each class for student's grievance and redressal committee every year. Students can address their complaints and problems in the grievance committee meeting. Thus, the grievances cell ensures the contribution and involvement of the students in the tranquil process of academic matters. The student council is also invited for implementation of rules and regulations for general discipline in the college, suggestions for improvement and planning of various activities of the college. Student centric approach is adopted in this way through the cooperation of the Student Council.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has an active Alumni Association that supports the growth of the institution by contributing in monetary and non-monetary ways. The Alumni Association bridges the gap between the Campus and the Corporates. Though the Alumni get together and interaction with the current students have been a part of our institution for a long time it became a registered association in 2016 in the name of Sankara Alumni Association. Alumni share their knowledge by means of special talk or lecture in their respective domains. The alumnae of our college secure placement in positions of high regard and pave way for their juniors to attain the same. Prominent alumni are invited to motivate the students to attain greater graduation outcome and provide with an exposure for subsequent enhancement in terms of career, higher studies and Entrepreneurship. The Alumni association has elected the members of the association and they are positioned as President, Vice President, Secretary and Treasurer. Every year, the alumni meet will be convened with the help of the office bearers of the association. They come and share their expertise from various fields like government, academia, corporate world, start-ups etc. Various factors and aspects were also discussed like improving the alumni association, to connect more people, contributing for development of the current students through placements, contribution to the institution as well the society on the whole. The institution connects the alumni in the name of Know your Alumni, which is a milestone where the alumni interact with the current batch students and provides their input to them in developing their career. They also provide the students with hands on information on the working environment and work-culture and the expected skillsets in an industry. Frequent meetings arranged by the departments help in forming valuable relationships to ensure that they receive guidance during crucial years of their academic life and get the right start. The alumni play a vital role in the career development of the students as they refer our students for placements in reputed companies.

5.4.2 – No. of enrolled Alumni:

842

5.4.3 – Alumni contribution during the year (in Rupees) :

124000

5.4.4 – Meetings/activities organized by Alumni Association :

1. Alumni Talks
2. Know Your Alumni Event Department Wise
3. Alumni Meet
4. Alumni office bearers Meet
5. Alumni Association Committee General Meeting
6. Online meeting

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution adheres to participative management strategy in the planning and execution of institutionally relevant initiatives. Decisions are taken in a decentralized and participatory manner by the statutory and non-statutory bodies constituted. The case study shows the decentralized and participative management practiced in the college. The priority and thrust areas of the institution are well aligned with its vision and mission through its renowned academic programmes and research. The institution is a knowledge-intensive institution that seeks to create and transmit knowledge through quality programmes for the benefit of the students as well the faculty members. The institution often conducts national and international conferences to get an opportunity to broaden the thinking and knowledge by listening to new ideas and theories and recent trends related to academic field. The international conferences open up new ways, new tools, unpublished data and researchers that may not have known before. These conferences also help attendees gather information from listening to the presentation of other speakers from all over the world. The Department of Commerce, Commerce PA, Commerce CA, MBA and Computer Science conducts international conferences for recent topics to make students as well as students to get updated. The head of the respective department will submit a proposal letter along with the budget to the management through the Vice Principal and the Principal for conducting the conference. After getting the approval, a committee of members will be formed initially as a core committee and then sub-committees will be formed and discussion will be made regarding the organizing of events and decision will be finalized. Topic will be decided based on the recent scenario and industrial needs and invitation will be designed and distributed to the various colleges. The committee will register the participants and proof read the received conference papers and finalized papers will send for publication and printing. Once the papers completed its printing process, on the day of conference, the chief guest will release the conference souvenir. Thus the process is done in a decentralized manner. The college does promote a culture of participative management. In all academic and non-academic activities, college is following participative management. The Institute follows committee system for implementation of all its decisions. One of the committees is the Research and Development (RD) cell, which is taken as the case study for showing, practicing participative management in the institution. The IQAC has initiated the formation of Research and development cell in the institution. There is at least one representative from each department. The Research and Development cell meetings are held twice in a month. The Research cell continuously reviews the work of PhD research scholars. The institution encourages the Research cell to sign MoU with the industries, thereby bridging the gap between industry and academia. Research cell has signed MoU with 3 reputed research organizations and identifies free journals to the staff. Research Cell has signed MoU with UGC Care journal (multi-disciplinary) for the betterment of the faculty members. Faculty members are motivated to enroll as research supervisors.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The institution is affiliated to Bharathiar University and the curriculums are governed by the university statutes and regulations. Our faculty members participate at various bodies of the university such as Academic Council, Career Development Council and Board of Studies (BOS) who contribute in setting up the syllabus.</p> <p>The Institution has stakeholder's feedback policy which is to provide a framework for collecting and documenting information on student and stakeholder perceptions of the quality and effectiveness of the Institute's curriculum. All the feedbacks received from various stakeholders are summarized and analysed. The recommendations are communicated to the BOS for curriculum revision.</p>
Teaching and Learning	<p>The curriculum is well planned before the commencement of the semester. Course outcomes are defined for each course. Copy of the detailed semester plan is given to the students and also published in MyKlassroom portal. The teachers and students have adapted the online mode of teaching and learning via Google Classroom and Google meet and the examinations are conducted online and evaluation also done online. Online Webinars has been conducted for students skill development due to COVID 19 pandemic. To provide diverse learning through multiple avenues subject association activities and certificate and add-on courses etc. to give additional insights.</p>
Examination and Evaluation	<p>Examination and evaluation works were completed within the framework of guidelines stipulated by the affiliating university and as per scheduled dates outlined in the academic calendar. In each semester the college conducts two sets of centralized internal and one model examinations are conducted. The mechanism is run by an examination committee under the leadership of an experienced senior faculty member. The function of the committee takes place in a systematic way. The work schedule of invigilation duty circulates among</p>

the faculty members. Due to COVID-19 pandemic examinations were conducted online for even semester and evaluation also done in online mode.

Research and Development

The Research Cell creates an enabling environment within the College in order to foster a research culture as well as provide required support through research framework and guidelines. The institution has promoted and motivated the staff members to receive several research projects from various government funding agencies such as, ICSSR, DST, EDI, IMPRESS etc and they are encouraged to apply for major and minor projects. Research Cell often conducts seminar on IPR and Research Methodology. To enhance the professional development among the faculty members, Research Cell enables the faculty members to attend seminars, conferences and workshops in research.

Library, ICT and Physical Infrastructure / Instrumentation

The library sprawls over 6100 Sq.Ft with stacks of books, journals, magazines and periodicals. Library is substantially computerized bar code system is adopted. The library has OPAC system. The library provides free Wi-Fi facility to students and staff. UDC schedule is used to classify and catalogue books. E-Journals are provided through INFLIBNET. To implement ICT as an effective tool, the college uses MyKlassroom, G-Classroom, G-Meet an online platform for uploading study materials, information regarding the all activities, online test, time table schedule etc. The college has a state of art infrastructure facilities to support the teaching, learning and allied services.

Human Resource Management

The institution has recruitment policy guidelines of UGC. The Expert committee consists of Management Representative, Principal, Vice Principal, Subject Expert and HOD. The committee identifies the vacancies in the departments, formal advertisement is issued, the board members will scrutinise the received applications, the panel board meetings will be conducted and selection process will be made. Once the selection got over, an induction programme will be organised to provide awareness to the faculty members about procedures and policies. The institution conducts FDPs,

	Workshops, etc for the faculty. The college has established code of conduct for teaching and non- teaching staff members.
Industry Interaction / Collaboration	The IIF bridges the gap between the students and the industry and made them industry ready. The institution trains the students on the recent trends in job market through personal interaction with the industrial experts to effect acclimatization with industrial expectations and responsibilities. The members of the forum will sit and explore the opportunities in the industrial sector. The college has taken students to various industries where the students are open up for direct interaction with the industrial experts and enrich their practical knowledge and skills. The institution has signed MoU with various industries for the benefit of the students.
Admission of Students	The institution adheres to the guidelines provided by the State Government and Bharathiar University for admission procedures. The applications for under graduate courses are scrutinized carefully by the admission committee. Each application is processed and verified. Based on the marks obtained in the higher secondary examinations, courses are being allotted. The institution provides merit scholarships, sport scholarships etc., on reservation system. Online mode of admission is also encouraged.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The planning and implementation of academic activities are carried out in the college LMS portal MyKlassroom, where the entire semester plan includes syllabus, timetable, assignments, schedule of activities, examination schedule etc., are uploaded for the benefit of the students. The library is equipped with Dolphin LIPS i.Net (Impress ERP) a fully automated software with the version 5.0.100
Administration	For establishment of Management Information Systems (MIS), the college has opted for some ERP solutions such as Dolphin software which have been highly beneficial for both academic and administrative purposes. Activity

	Reports are compiled online.
Finance and Accounts	Finance and accounts section uses Tally for carrying out various accounting activities. Accounting activities carried out using Impress ERP software for Cheque printing, Cash Book/Bank Book Maintenance, Maintenance of Ledger, Fees Register, Bank Reconciliation Statements, Preparation of Salary Bills, Preparation and Maintenance of students fees record. Students are allowed to make payment using Digital facilities transactions. Google Pay facility and online Admission fee Payment Portal has been enabled for the students for easy use.
Student Admission and Support	Student admission and maintenance of data is done through ERP software. The students' database is maintained using Impress ERP software. An exclusive admission portal has been created for the students admission entry and easy fee payment process.
Examination	The College uses G-Classroom, MyKlassroom web portal for uploading the details of entire examination process. The details of schedule of examinations, study materials, assignments, continuous internal assessment marks, model examination marks are uploaded using this platform. The internal assessment marks are uploaded in the G-Classroom and MyKlassroom web portal for the reference of the students. Online evaluation has been conducted via G-Classroom mode during the COVID-19 pandemic time.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	M. Pavithra	FDP on Global Business Foundation Skills	Infosys BPM Ltd. Mysore	1000
2019	B. Devi Priya	NAAC Sponsored One day Symposium on An Overview of Revised NAAC	PSG College of Arts Science, Coimbatore	400

		Accreditation Process		
2019	Dr. C. Sumathi	Two Day Workshop Cum Hands on Training on Modern Statistical Techniques for Social Science	Salem Sowdeswari College, Salem	1000
2019	Dr. R. Satheeshmohan	Vaarppu Inaiya Tamil Pu thukkavithaikli l Pulampeyarnth orin Vaalvanupavnkal	Ayya Nadar Janakiyamal College, Sivakasi.	750
2019	Dr. S. Atchaya	Tholkapiyathin Vazhi Ariyalagum Sanga Valviyal Esai	Ulaka Tamil Sangam, Madurai	1000
2019	M.Thiruchelvi	International Conference on Advances in Applicable Mathematics	Bharathiar University, Coimbatore	2000
2019	Dr. K. Valarmathi	A One Day National Conference on Regional Literature and Translation Studies	Hindusthan College of Arts and Science	1500
2019	Dr. S. Kavitha	National conference on Implications of Fintech in Indian Economy	Dr.N.G.P Arts and Science College	350
2019	Dr. K. Thirug nanasambantham	Faculty Development Program on Digital Marketing	Infosys BPM Ltd, Mysore	1000
2019	Dr. D. SathishKumar	Faculty Development Program on Digital Marketing	Infosys BPM Ltd, Mysore	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2019	Net Practice Test	Nil	06/07/2019	06/07/2019	60	Nil
2019	Google Scholar Citation Awareness	Nil	06/07/2019	06/07/2019	60	Nil
2019	UGC Carelist Journal Awareness	Nil	20/07/2019	20/07/2019	60	Nil
2019	INTRODUCTION TO ANGULAR JS in association with ICT ACADEMY	Nil	23/07/2019	27/07/2019	4	Nil
2019	Artificial Intelligence and Robotics National Level Seminar	Nil	09/08/2019	09/08/2019	17	Nil
2020	Nil	FOUR DAY ADMINISTRATIVE TRAINING PROGRAMME ON ADVANCED EXCEL, E-FORM CREATION AND NETWORK CONFIGURATION	29/04/2020	02/05/2020	Nil	12
2020	Workshop on INDIAN SWEETS	Nil	31/01/2020	31/01/2020	7	Nil
2020	Competency Matrix Programme on Tally ERP 9 with	Nil	11/05/2020	13/05/2020	8	Nil

	GST					
2020	THREE DAY SKILL MATRIX PROGRAMME on DATA SCIENCE INDUSTRY TRENDS and RASPBERRY PI	Nil	15/05/2020	17/05/2020	24	Nil
2020	National level workshop on CHOCOLATES desserts and decoration	Nil	11/02/2020	11/02/2020	7	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
TWO DAY WORKSHOP ON Basics of Research, Writing Research Papers, Academic Research Writing Toold for Research organized by SANKARA Research Cell	41	09/04/2020	10/04/2020	2
Seven Day Faculty Development Program conducted by Shri Nehru Maha Vidhyalaya College of Arts and Science and SNMV Institute of Management	1	08/06/2020	15/06/2020	7
Short Term Course on Research	4	06/04/2020	12/04/2020	6

Methodology for Social Science				
National Level webinar on Intellectual Property Rights	3	02/06/2020	02/06/2020	1
Short Term Course on Financial Statement Analysis - Activity Ratio	3	04/05/2020	04/05/2020	1
Short Term Course on The Fundamentals of Digital Marketing	1	19/04/2020	19/04/2020	1
Startup Pedia	1	05/03/2020	05/03/2020	1
Workshop on SEA HARVEST - 2019	1	10/10/2019	10/10/2019	1
Awareness on Revised NAAC Norms and Procedures	5	17/08/2019	17/08/2019	1
National Seminar On Teaching Pedagogy And Psychology	7	27/07/2019	27/07/2019	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ESI, PF, Medical Insurance Scheme, Orientation and Faculty Development , Programme are contributed by the management, Bus facilities are provided for the staff at the subsidised rate, Staff tour is sponsored by the management every year, Refreshments are provided for the faculty members during exam invigilation,	ESI, PF, Medical Insurances, Refreshments during working hours for office staff, Breakfast and working lunch to all the bus drivers, Free uniforms for all the housekeeping staff, Special Skill Development programmes for Non Teaching Staff Members.	Fee Concession (Merit Sports Quota), Management Scholarship for meritorious and economically weak students, Free Education provided for AGARAM students, Free Boarding and Lodging for economically weak students, Group accidental Insurance for students, Free Bus facilities from Sankara

Group accidental Insurance for teachers, All employees are eligible for casual leave, vacation leave and medical leave. In addition, maternity leave for women staff, Sabbatical for the teaching staff pursuing Ph. D., at the submission stage, Funds for organizing guest lectures, seminars, conferences, workshops and symposiums, Financial assistance to teaching staff for attending seminars, conferences, workshops and FDPs, Provision to avail On duty to all the teaching staff to attend / present papers in State / National / International seminars/ Conferences/ Workshops/FDPs, Concession in tuition fee for the teaching staff who pursue M.Phil. / Ph.D. in the Institution, Free medical check-up camp for the employees every year through camps organized by NSS/YRC/RRC, Computer systems with internet facility in all the departments, lab, library and office, Advance payment of salary to the employees on the festival occasions, Yearly salary revision for the employees by the management, Recreation for the employees, Marriage gifts from the management, Blazer for female teaching staff with 50 concession, Lunch room for teaching faculty, Hostel facility within the campus for teaching faculty, Online Staff grievance redressal mechanism, Stress Management Programmes such as Yoga, Meditation

Bus stop to College Campus, Organised various medical camp in coordination with NSS for the students, GYM facilities are provided for the students to keep the body fit, Library will be open, even after the college working hours for the welfare of the students, Students are motivated to participate in various intercollegiate events and on-duty will also be provided. The winners are recognized and appreciated by the Principal and the photos will be displayed in the TV, which is kept in the college entrance, Students have also been subscribed newspapers, which is been read in the class rooms for current news up gradation, Canteen food facilities are provided for the students with affordable price, Browsing and photocopies centre along with stationeries items are provided for the welfare of the students, Free WIFI facility is provided to all the students.

etc, Permission to act as an examiner for both practical and theory in other Institution/University, Permission to be nominated as members of statutory body, Wi-Fi facility for all the employees, Ph.D Work leave, Sponsorship for Research Publication.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

An effective internal audit is conducted periodically to improve and nourish the institutional practices of the college and the financial statements are certified by the Registered Chartered Accountant. The institution has a very strong mechanism for conducting an internal and external audit. The institution has deputed an officer is responsible for thorough check and verification of all vouchers, supporting documents, records and books, e-statements of the transactions carried out in each financial year including budget estimation, utilization, cash transactions, bank reconciliation statements, and verifications of the events happened in the area of financial management. The external audit is carried out in an elaborate manner on a yearly basis by a Chartered Accountant. The institution accounts are audited regularly by both internal and statutory auditors. Minor errors in omissions and commissions pointed by the audit team are immediately rectified and the necessary precautions are taken to avoid references of such errors in the future.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr.Abdul Saleem, ONE CARE HOSPITAL / Ms.R.Rajammal, Public / / Good Life Centre-FCRA, Chennai	39000	Tuition fees for 3 Students
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6.4.3 – Total corpus fund generated

1000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	TUV Rheinland	Yes	IQAC / ISO Cell
Administrative	Yes	TUV Rheinland	Yes	IQAC / ISO Cell

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The institution conducts PTA meeting regularly to receive the feedback and to inform the progression of their wards. PTA meetings are conducted to have a platform to interact with students, parents and teachers. These meetings help in improving the holistic development of the students. During the meeting, the parents are informed about the Attendance of the ward, internal marks, dress code, code of conduct, training and placement progression and the overall academic performance of the student. Parents are oriented on online fee payment system, usage of online education, handling of present day youth etc.,. The parents put forth their valuable suggestions related to teaching faculty, monitoring students' progress, discipline, fee structure, infrastructure facilities, lab and library, placement, hospitality and communication. They also contribute for the admission of the college. The PTA meeting provides a better exchange of information and communication related with the student development. Due to COVID-19 pandemic online PTA meeting has conducted.

6.5.3 – Development programmes for support staff (at least three)

The institution always stands in the development process of teaching and non - teaching faculty members by ensuring them with various development programmes and schemes. Support staff members are encouraged to attend qualitative professional development programmes and participate in seminars, workshops to develop their IT Skills. Support staff members are provided an inspiring work environment and recognition on special achievements. Continuing professional development and competence is effected through interactive motivational talks as well as collection of student feedback, peer and management feedback and personal meetings with the Principal. The institution takes utmost care and concern towards its staff members by conducting safety measures and hygiene workshops. All the teaching and non-teaching faculty members are registered under group insurance scheme. The institution also gives preference to children of teaching and non-teaching staff for admission to various courses and provides support to children of non-teaching staff who are economically challenged. Free annual medical checkup and awareness programmes for non-teaching staff members are conducted. The college NSS unit along with YRC club conducts regular blood checkup camp and eye checkup for the faculty members in association with various health industry. The college has facilitated free wi-fi facility on campus and email addresses using the institutional domain name to the staff members. The teaching and non-teaching staff organizes annual staff picnics, occasional tours and common celebration of festivals. The expense of the non-teaching staff tour is born by the management.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Started an exclusive academy for students for skill development training for CA and Competitive Exams - Value Added Programmes has been implemented - Teachers and Students were educated to use the learning resources available in INFLIBNET/NDL/eShodhSindhu/Shodhganga/NPTEL/TCS ION/Google - Many online Certifications were completed by Staff and Students - Exclusive Webinars has been executed for students skill development - MOUs has been signed for VAP and Skill Development - Special Skill Development programmes organized by Training and Placement Cell in association with Infosys and Bharathiar University for final year students and Special Students (Speech and Hearing Impaired) - Exclusive Week End Tests has been planned and executed - Class Committee meeting is implemented to collect the feedback and grievances - Organized National level / State Level Webinars, Symposiums, Conferences, Workshops Etc - Organized Sponsored and Funded Training Programmes - Green Campus Infrastructure has been developed such as Rain Harvesting, Borewell recharge, Solar Energy, Recycling of Waste etc.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One Day Rejuvenation and Relishing Programme	07/06/2019	29/06/2019	29/06/2019	61
2019	Participated in NIRF	08/11/2019	15/11/2019	29/11/2019	15
2019	Participated in AISHE	19/12/2019	02/01/2020	30/01/2020	3
2019	Submitted ARIIA Ranking in Portal	05/11/2019	08/11/2019	17/11/2019	21
2020	Preparation Meeting for AQAR	24/04/2020	01/05/2020	15/05/2020	5
2020	Submission of Innovation Council in Portal	04/05/2020	14/05/2020	24/05/2020	2
2020	Seven Day FDP on NAAC Accreditation - IQAC FDP Webinar	19/04/2020	20/04/2020	26/04/2020	67
2020	IQAC FDP on Intellectual Property Rights	30/05/2020	02/06/2020	02/06/2020	67
2020	Knowledge Transformation Programme on OBE	25/05/2020	26/05/2020	27/05/2020	59

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Inaugural of Women Empowerment Cell	26/07/2019	26/07/2019	219	3
Women's Day Celebration	03/03/2020	09/03/2020	207	Nil
Financial Services for Women - Opportunities	15/02/2020	15/02/2020	187	Nil
Himalaya Sponsored Clear face Confidence programme	19/12/2019	19/12/2019	104	Nil
Wellness of Women Menarche to Menopause	28/01/2020	28/01/2020	142	Nil
Nutrition Awareness Programme	10/09/2019	10/09/2019	113	Nil
PCOS Awareness programme	19/09/2020	19/09/2020	174	Nil
Women Rexona Confidence Academy	13/08/2019	13/08/2019	119	Nil
Awareness Programme on Self Vigilance and Self Defense	17/12/2019	17/12/2019	128	Nil
FIVE DAY AWARENESS PROGRAMME ON WOMEN & SOCIETY	12/05/2020	16/05/2020	217	4

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institution is true to its vision of providing an environment that instills in the students a feel for frontier disciplines and cultivates a concern for the environment has been working in the area of environment and sustainability and strictly abides green protocol. Understanding the current state of anthropogenic catastrophe and environmental disintegration which the world faces, the college has been constantly striving to impart a sense and consciousness of sustainability through go green initiative. All the programmes conducted in the college is in accordance with green protocol and with a view to create environmental consciousness in students and staff. The institution observed World Environment Day, and Women's Day through awareness programmes.

As a part of green initiative, solar lights, and rain harvesting facilities were installed in campus. The college has borewell recharge and sensor-based energy conservation. The campus is marked as a plastic free zone. The canteen in the college has got refreshment for teachers and students, maintaining the policy of the institution by prohibiting disposable glasses, plastics and snacks and chocolates in plastic covers. The waste in the campus is collected separately as solid waste, liquid waste and e-waste. The college have an insinuator facility near to the girl's restroom, to maintain hygiene for the female students.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	34
Provision for lift	No	Nil
Ramp/Rails	Yes	34
Braille Software/facilities	No	Nil
Rest Rooms	Yes	34
Scribes for examination	No	Nil
Special skill development for differently abled students	Yes	34
Any other similar facility	Yes	34

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	15/08/2019	1	Village Panchayat GRAMA Saba Meeting	Borewell recharge, Rainwater harvesting	7
2019	1	1	07/06/2019	1	SWATCH BHARAT SUMMER IN TERNSHIP - 100 Hrs.	CLEANING CAMP AND TREE PLANTATION	42
2019	1	1	24/06/2019	1	UBA VILLAGE HOUSE HOLD SURVEY	BASIC FACILITY SURVEY	102

2019	1	1	22/07/2019	1	FIRST AID PRECAUTIONS	PRECAUTIONS AWARENESS	97
2019	1	1	19/07/2019	1	SEED BALL THROW	SEED BALL FOR TREE PLANTATION	202
2020	1	1	07/01/2020	1	Eye Camp	Awareness Camp	109
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT FOR COLLEGE COMMITTEE	20/06/2019	The College Committee Meets once in a year and as well as when and there requires and discuss about the academics and administration plan and execution. Also recommends for future enhancements. COC is displayed in the institutional website.
CODE OF CONDUCT FOR HEADS OF THE DEPARTMENTS	20/06/2019	The HODs follow the rules and regulations of the college and CODE OF CONDUCT and reports to the Head of the Institutions periodically in terms of events, approvals and department related things. COC is displayed in the institutional website.
CODE OF CONDUCT FOR TEACHING FACULTY	20/06/2019	All teaching faculty follows the hierarchy and as well as the CODE OF CONDUCT given by the college and it was stated in the institutional website.
CODE OF CONDUCT FOR NON TEACHING FACULTY	20/06/2019	The Non Teaching faculty follows the CODE OF CONDUCT and reporting to the Administrative officer and to the Principal and COC was displayed in the institutional website.
CODE OF CONDUCT FOR STUDENTS OF THE INSTITUTION	20/06/2019	All the students are strictly followed the CODE OF CONDUCT given by

		the college deviations
CODE OF CONDUCT FOR PRINCIPAL	20/06/2019	The Principal follows the CODE OF CONDUCT and as well as follows the academic plan and implements the same in the college in terms of academic and administration activities. COC is displayed in the institutional website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
BLOOD DONATION AWARENESS PROGRAMME	12/06/2019	12/06/2019	174
BLOOD DONATION CAMP	18/07/2019	18/07/2019	147
FIRST AID PRECAUTIONS	12/08/2019	12/08/2019	167
EYE DONATION AWARENESS CAMP	07/01/2020	07/01/2020	109
HIV/AIDS AWARENESS PROGRAMME	10/09/2019	10/09/2019	183
ADOPTING INTEGRITY PLEDGE FROM MYGOV EVENT - CENTRAL VIGILANCE COMMISSION	30/11/2019	30/11/2019	185
ADOPTING RAKSHTRIA EKTA DIWAS PLEDGE - UNITY, INTEGRITY SECURITY	31/10/2019	31/10/2019	114
ADOPTING PLEDGE FOR WOMEN RIGHTS	05/11/2019	05/11/2019	148

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The Institution has taken up various initiatives to maintain an environment friendly campus. The campus is full of greenery and is kept clean and tidy. The gardens, lawns and plantations inside the campus is maintained by a dedicated group of caretakers, sweepers and housekeeping staff. The institution takes initiatives to make the campus eco- friendly through following measures:

Plastic free campus Pavers Pathway: The institution takes keen initiative to ban the usage of plastic articles inside the campus. To eradicate the problem of plastic pollution inside the campus, the institution has taken forward several steps by banning plastic covers inside the campus and by putting up signboards declaring a plastic free zone. The institution has created a pavers pathway for safe walk away from motorized roads. Tree Plantation on special occasion: The institution takes utmost care in creating awareness among the students regarding the importance of ecology and the natural environment. Tree

plantation activities were conducted on special occasion and number of herbal trees was planted in and around campus and city. These tree plantation activities propagate the message that planting the trees helps to maintain clear eco-friendly environment reduces pollution and improves the green ambience. Exclusive MoUs on E-waste management: The Institution has undertaken a number of E-waste Management initiatives with the objective of creating an eco-friendly environment in the campus. E-waste such as computers and its peripherals are upgraded regularly to continue usage and to avoid its wastage. The institution has signed MoUs regarding E-Waste management to maintain the campus clean and green. Paperless office: The Institution purchased ERP (Enterprise Resource Planning) software system and implemented it for academic, training placement and administrative works to reduce paper work. EPR software is effectively used by students, staff and faculties to perform their daily work and updates, which reduces the paper work and save time. In addition to this, Notices and Circulars by Principal and admin office are conveyed to also by emails. Exclusive Eco club activities: The College has exclusive eco club which spread awareness about environmental pollution and to reduce pollution in the campus. The eco club conducts various activities related to environmental preservation. The club planted humpty number of plants inside the campus as well outside areas. Sign boards has been placed to give an awareness about the eco friendly environment around the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - I TITLE Women Cell Objective of the Practice: ? To promote a culture of respect and equality for female gender. ? To create a conducive counseling environment for female gender to share their problems. ? To sensitize the college community on the need for empowerment of women. ? To enable the College community understand the role of everyone in empowering women students. ? To help women students understand their strength and potential. ? To educate girl students on women specific health issues and measures to be taken Purpose: The Women's cell was started with the aim of empowering and orienting women to recognize their true potential and to help them attain their own stand in a competing world. Its goal is the overall development of the institution in all spheres of their life. It also helps in creating awareness about important issues related to women and provides a forum for discussion and deliberation on a range of issues from empowerment to environment. Women's Cell seeks to mould the young women force in the campus to achieve thriving mile stones of success in their life. It also seeks to empower young women to attain emotional, physical and mental freedom to withstand the changing phases throughout their life. Women Cell functions with the added aim to enhance self-esteem of young women and empower them in taking pertinent decisions. The women cell provides career guidance, functioning of a counselling centre, conducting health awareness classes, and giving them hands-on training programmes. The Context Women Empowerment cell is formed to empower girl students, to enhance understanding of issues related to women and to make the college campus a safe place for women students and faculty members. With a view to taking up women's issues and problems, the cell aims at creating awareness of their rights and duties. It also provides a platform for women to share their experiences and views regarding their status in the society and to suggest ways to improve and empower themselves. Aiming at intellectual and social upliftment of the female students, the cell stands for facilitating women's empowerment through guest lectures, seminars, awareness programs and other welfare activities.

Best Practice - II TITLE: Clubs and Committees Objective of the Practice: ? To assist students with similar interest and talents to become better acquainted. ? To provide students the opportunity to carry on classroom experiences over into the co-curricular life of the campus.

? To give students a chance to develop social attributes. ? To encourage students to participate in the democratic process. ? To develop leadership qualities among students. Purpose: The institution helps to facilitate self-growth, self-worth and actualization of potential of the students through myriad ways of activities through various clubs and committees. The students are encouraged to plan, organise and participate in various curricular and extra-curricular activities on their own with basic support from the Institution. Such an atmosphere inculcates a spirit of leadership and an understanding of different aspects of talents and skills. The students undertake such activities not merely for the learning value but also for the pleasure that comes with the experience of accomplishment. They get to recognise their talents and skills in the process, and are inspired to develop themselves further. The Clubs aim to provide opportunities to the members and interested students for developing their innate skills and help polish their abilities so as to prepare them to face the challenges of the competitive world. The larger vision of the college helps to mould the students into better individuals and so far the college has taken many successful steps in this endeavor. The Context Students are the first priority in the college which is a student centric center. The role of a college is not only to provide education for students but also to create good academic atmosphere so as to provide good citizens to the society. In order to do that the college has formed various committees for the smooth functioning of the college. The Coordinators of the committees are given responsible freedom to conduct academic, co-curricular and extra-curricular activities for the benefit of the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.sankara.ac.in/sansac/Userfiles/file/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution believes education is for all and as a part of its social responsibility, our college admits students who are hearing and speech impaired. The college has a class of special students studying different undergraduate and postgraduate programs. Sankara college is one of those few institutions in the country that offers education to special children, with hearing and speech impairment. They are admitted in considerable number every year. They are encouraged to be part of all the curricular and extra-curricular events in the college and trained by special trainers. The college is of the view that children with disability have special talents and equal rights over education. The management derives great satisfaction and happiness in providing them educational opportunities. These special students are provided with separate classrooms and trainers, who use sign language for teaching and get opportunities on par with the other students. The staff handling the subjects belongs to the same category. The sign language is a medium through which subjects are taught. It may be mentioned that these special students secure good marks at the University Examinations. Their classes are conducted by appointing special extra trainers or translators who communicate in sign language. The college has been honored as only educational institution in Coimbatore for providing quality education to the special students by the Bharathiar University The institution provides ample space for the upliftment of special students by giving them placement training through Infosys under Training and Placement Cell. The college also arranges scholarships for the special students. The institution believes in equal distribution of education to all sorts of students. These students are encouraged to participate in various sports, cultural and other extracurricular activities. They have

recorded remarkable achievements in national level competitions for the speech and hearing impaired students in 2017 and 2019. Waqas Naseem Khan ,the special student studying has washed out all the odds and hurdles that he encountered in the process of achieving his pinnacle of success. He has owned humpty number of awards. He has secured first place in India Deaf Film Production 2018 held at Hyderabad, Telangana. He also has been titled as Best Director and holder of the Best Film Award for his short film. He titled the winner position as Best Director, Editor and Artist of his short film "Mother India" during 6th Annual Celebration on Short film competition held at South Indian Welfare Trust , Coimbatore and he also secured winner award as Director, Editor, Artists for short film "Justice" during 6th India International short film festival held at New Delhi on Feb 2019. He also participant in short film "Loan" during 6th India International short film festival held at New Delhi on Feb 2019. He was also a recipient of Best Director and Editor Award during India International Deaf short film festival held at New Delhi on Feb 2019. Thus, the institution provides quality education and fulfills the requirements and explores their own potential regardless of nay disability.

Provide the weblink of the institution

<https://www.sankara.ac.in/sansac/Userfiles/file/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

In view of the vision, mission, the college is imparting world class education through skilled manpower to make a significant contribution to the nation building and cater to the needs of the society by creating research oriented intellectual domain in achievement of excellence. Curriculum Development: In the view of increasing the demands and opportunities, the new programme in B.Com (FA), B.Sc CS with DA and M Sc Computer Science is being planned to be introduced in the upcoming academic year. Higher credit transfer for online certifications is to be brought in to widen the scope towards self-learning and continuous learning. The college plan to strengthen the academic and administrative audit. Exclusive skill development programmes from reputed companies as a part of their company CSR. More certificate courses to be introduced as a part of credit transfer. Professional Skill Development and Communicative courses to be introduced based on TANSCHÉ norms. Learning and Evaluation: To enhance and increase the industry collaboration for academic and non- academic activities. To promote participation of students and staff members in seminars, workshops, sports and cultural activities organized by the college and external agencies exclusive activities has been planned through various clubs, committees and cells. Research, Innovations and Extension: The institution strongly believes that academic research can strongly contribute to corporate decision making and has a well- developed research plan for the upcoming year. Mobilizing for more research oriented funds. Publication among faculty, especially in referred, indexed and globally indexed journals has to be increased. Planning to apply for more seminar grants and funding projects from DST, ICSSR, EDI etc. To encourage faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects. Infrastructure and Learning Resources: The College continues the efforts towards eco-friendly practices and upgrading the energy source through the establishment of solar power plant. All the activities of the departments and committees are to focus on green initiatives. Upgrading of department systems, blanching of whole campus, construction of open auditorium, proposed to renovate and upgrade of existing seminar hall, purchasing of new sports equipments and enhancing ICT facilities. Library infrastructure and facilities will be enhanced by upgrading the library software, purchasing of new books and E resources. Solar street lights will be introduced and pedestrian friendly roads will be constructed. New back gate arch will be constructed. Student Support and Progression: The training and placement

cell of the college guide and train students for shaping their career should be further strengthened. The cell works to intensify placement drives and MoU's to be signed with more reputed companies. The College proposes a strategic plan of action to double the number of registered alumni to start alumni chapters and to strengthen the Alumni Association. Plan to establish new clubs and enhance the existing club activities by encouraging the students to participate in club activities for the development and knowledge provision of the students.